

**DEPARTMENT OF HEALTH SERVICES**

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**RECEIVED**

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PPL No.

98-015

**TCM/MAA**

To All County Medi-Cal Administrative Activities (MAA)/  
Targeted Case Management (TCM) Coordinators and  
Advisory Committee Members

**TARGETED CASE MANAGEMENT DOCUMENTATION TRAINING**

The purpose of this transmittal is to provide all Local Governmental Agencies (LGAs) with the training handout on Targeted Case Management (TCM) documentation. The handout was distributed at the training which was held on July 15, 1998, at the Sacramento Convention Center. The information contained in the handout provides LGAs with TCM documentation requirements, sample case file forms, sample encounter logs, a sample performance monitoring plan as well as, information regarding the State Department of Health Service site reviews procedures and findings. Please ensure this information is disseminated to the appropriate staff in your LGA.

If you have any questions regarding this transmittal, please contact the Administrative Claiming Unit analyst assigned to your LGA.

Sincerely,

A handwritten signature in dark ink, appearing to read 'David Mitchell'.

David Mitchell, Chief  
Medi-Cal Benefits Branch

Enclosure

cc: See Next Page



